



Procedure 8.3 Links with Other Educational institutions and Businesses

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Procedure owner : Principal / CEO

1 Introduction

- ❖ This procedure is shared with our staff and students and/or can be obtained:
 - on our website <https://docklandsacademy.co.uk/policies-and-procedures>,
 - on the desktops of all computers in the library on the top floor,
 - by emailing us at info@docklandsacademy.co.uk in the case of remote learning.
- ❖ Also, our students are fully informed about the main aspects of the procedure during Induction Seminar and in the Student Handbooks.
- ❖ The procedure is reviewed and monitored on a regular basis for currency and fitness as part of our 1.9 Review and Revision of Policies and Procedures.

1.1 The Academy has published its mission and core values in Procedure 1.1. Developing links with other institutions form part of the Academy strategy. This document sets out expectations in terms of particular types of relationships.

2 Other colleges

2.1 The Academy will maintain collaborative relationships with other colleges (either in the independent or public sectors) if there is an advantage in terms of enhancing the learning opportunities of Academy students.

2.2 Relationships with other colleges will normally be expected to be focused upon specific assessment matters, development of case studies or sharing of good practice.

3 Schools



3.1 The Academy may be able to provide some support to local schools, perhaps through provision of teaching materials, teaching ideas or even guest speakers, and may occasionally be able to engage in limited sponsorship arrangements.

4 Community groups

4.1 Since it sees itself as located in a thriving and vibrant local setting, the Academy will engage with local enterprise and provide such financial support as it can to community groups. This might involve limited sponsorship by meeting event costs in return for exposure and promotion of the Academy name locally.

5 Universities

5.1 It is intended to develop formal collaborative arrangements with UK universities in the future. In such future collaborative arrangements, as well as in relation to the existing overseas links, the Academy will be guided by Chapter B10 of the *UK Quality Code*.

6 Associations

6.1 The Academy is currently the only member organisation in the UK of the *European Association of Hotel and Tourism Schools (AEHT)* and ran the AEHT Conference in October 2016. The aim is to extend and widen the degree of partnership with other members of the Association.

7. Related Documents

7.1 Policies

- 1 Governance
- 2 Academic Management
- 4 Admissions
- 5 Student Support, Engagement and Learning Resources
- 7 Information
- 8 Marketing and Promotion

7.2 Procedures

- 1.5 Equal Opportunities
- 1.7 Data Protection
- 1.8 Document Preparation and Version Control
- 1.9 Review and Revision of Policies and Procedures
- 2.7 Programme Design and Approval
- 4.6 Student Induction
- 4.11 Student Protection Plan
- 4.13 Transfers, Suspensions, Withdrawals, Closure and Change of HE Provision
- 5.1 Student Code of Conduct
- 5.2 Welfare Services and Pastoral Care
- 5.3 Equality, Diversity and Special Needs
- 6.13 Staff Code of Conduct
- 6.15 Safeguarding
- 7.3 Social Media Protocols



- 7.4 HE Public Information
- 8.2 Recruitment Partner Selection & Monitoring

7.3 Terms and Conditions

7.4 External Reference Points

- **Higher Education Code of Governance** (Committee of University Chairs, December 2014) at <https://www.universitychairs.ac.uk/wp-content/uploads/2020/09/CUC-HE-Code-of-Governance-publication-final.pdf>
- **Association of Employment and Learning Providers (AELP) principles of Good Governance for Independent Training Providers** at <https://www.aelp.org.uk/media/2595/code-of-governance-final-sept-2018.pdf>
- **UKCISA Code of Ethics** at <https://www.ukcisa.org.uk/Membership/Codes-of-practice/Code-of-ethics>
- **UK Visa & Immigration (UKVI) regulations** at <https://www.gov.uk/government/organisations/uk-visas-and-immigration> & <https://www.gov.uk/study-visit-visa>
- **Equality Act – 2010** at <https://www.legislation.gov.uk/ukpga/2010/15/contents>
- **Data Protection Act 2018** at <https://www.legislation.gov.uk/ukpga/2018/12/contents>